

NEW ENGLAND CONSTRUCTION EDUCATION CENTER

Registration is open to all regardless of where they reside. New England Construction Education Center is an equal educational opportunity facility and is in compliance with Title IX, Chapter 622, Section 504.

ENROLLMENT AGREEMENT

NEW ENGLAND CONSTRUCTION EDUCATION CENTER; 149 CONGRESS STREET
LOWELL, MA., 01852; (978) 375-3379; INFO@NECONSTRUCTIONED.COM OR
WWW.NECONSTRUCTIONED.COM

STUDENT NAME: _____ PHONE: _____

ADDRESS: _____ EMAIL: _____

SELECT ONE OF THE FOLLOWING: MINIMUM OF **16** YEARS OF AGE ACCOMPANIED BY A BIRTH CERTIFICATE OF VALID STATE I.D. AND A DIPLOMA OR EQUIVALENT NEEDED.

MASSACHUSETTS PLUMBING TIER 1 PROGRAM \$950.00 (ADD START DATE, TIMES)

MASSACHUSETTS PLUMBING TIER 2 PROGRAM \$950.00 (ADD START DATE, TIMES)

MASSACHUSETTS PLUMBING TIER 3 PROGRAM \$950.00 (ADD START DATE, TIMES)

MASSACHUSETTS PLUMBING TIER 4 PROGRAM \$950.00 (ADD START DATE, TIMES)

MASSACHUSETTS PLUMBING TIER 5 PROGRAM \$950.00 (ADD START DATE, TIMES)

NOTE: REGISTRATION WILL NOT BE ACCEPTED 14 DAYS AFTER SCHEDULED CLASS BEGINS.

ENTRANCE REQUIREMENTS:

Massachusetts Plumbing Tier Program:

A. ALL STUDENTS MUST SATISFY ALL OF THE FOLLOWING REQUIREMENTS PRIOR TO REGISTERING FOR THE SELECTED COURSE.

1. 16 YRS OLD. HIGH SCHOOL DIPLOMA OR ITS EQUIVALENT, AND
 - A. THE CANDIDATE MUST BE ABLE TO READ AND COMPREHEND THE ENGLISH LANGUAGE.
2. CURRENT REGISTERED APPRENTICE CARD ISSUED BY THE BOARD OF THE EXAMINERS OF PLUMBERS AND GAS-FITTERS-(TIER 2 THRU 5 ONLY)
3. POSSESS A CURRENT EDITION OF THE MASSACHUSETTS FUEL GAS AND PLUMBING CODE. *BOOKS CAN BE PURCHASED SEPARATELY AS AN ADDITIONAL EXPENSE.*
4. A LAPTOP OR PERSONAL COMPUTER-(PC) THAT INCLUDES THE FOLLOWING:
 - A. A HIGH-SPEED INTERNET CONNECTION PLUGGED INTO YOUR COMPUTER WITH AN ETHERNET CABLE; AND
 - B. A WEB-CAMERA-(INTERNAL TO A LAPTOP OR EXTERNALLY MOUNTED WHEN USING A PC); AND
 - C. A SPEAKER PHONE/HEADSET OR A COMPUTER HEADSET WITH MICROPHONE.

NOTE: FOR QUESTIONS REGARDING THE ABOVE REQUIREMENTS PLEASE EMAIL US AT INFO@NECONSTRUCTIONED.COM.

ADDITIONALLY:

A. All students/attendee's shall provide valid state identification and license's when applicable.

CREDIT HOURS: **ALL MASSACHUSETTS TIER PROGRAMS WILL PROVIDE EACH ATTENDEE 110 HOURS OF CURRICULUM MANDATED BY THE BOARD OF EXAMINERS OF PLUMBERS AND GASFITTERS**

DATE PROGRAM OR COURSE (CHECK ONE) BEGINS: ___/___/___ ENDS: ___/___/___

TUITION FEE \$ _____

BOOKS:(IF NEEDED) NON REFUNDABLE \$275.00 EACH

TOTAL COST(S): \$ _____

STUDENT'S METHOD OF PAYMENT:

___ CASH/VENMO

___ CREDIT CARD

___ CHECK #

ANY CHANGES, ADDENDUMS, OR ADDITIONS MADE SUBSEQUENT TO THE SIGNING OF THE ENROLLMENT AGREEMENT MUST BE IN WRITING AND SIGNED BY BOTH THE SCHOOL AND THE STUDENT AND ARE SUBJECT TO THE REGULATIONS OF 230 CMR 15.04.

YOU HAVE THE RIGHT TO CANCEL THIS ENROLLMENT CONTRACT BEFORE THE COMPLETION OF FIVE SCHOOL DAYS OR FIVE PERCENT OF THIS PROGRAM, OR COURSE, WHICHEVER OCCURS FIRST, AND TO RECEIVE A FULL REFUND OF ALL MONIES PAID, LESS ACTUAL REASONABLE ADMINISTRATIVE COSTS UP TO \$50 AND ACTUAL REASONABLE COSTS OF NON-REUSABLE SUPPLIES OR EQUIPMENT.

YOU HAVE THE RIGHT TO CANCEL THIS ENROLLMENT CONTRACT IF A SCHOOL ALLOWS YOU TO BEGIN PARTICIPATION IN A PROGRAM WHILE AN INITIAL AWARD FOR FINANCIAL AID, INCLUDING STUDENT LOANS, IS PENDING, AND YOU ARE SUBSEQUENTLY DENIED SOME OR ALL OF THAT STUDENT LOAN OR FINANCIAL AID AMOUNT, THE SCHOOL SHALL OFFER YOU, IN WRITING, AN OPPORTUNITY TO TERMINATE THE ENROLLMENT AGREEMENT WITH A FULL REFUND OF ALL MONIES PAID, LESS ACTUAL REASONABLE ADMINISTRATIVE COSTS AS DEFINED UNDER M.G.L. C. 255, S. 13K.

REFUND LAW (AS PER M.G.L. CHAPTER 255, SECTION 13K):	
1. You may terminate this agreement at any time.	N/A
2. Termination of this agreement may occur five days prior to the commencement of the 1st tier, quarter-class the applicant has pre-registered for. The applicant will receive a refund of all monies paid. ***Refund Amount: \$902.50	5th day after date both parties have signed the contract
3. Termination of this agreement prior to the commencement of the program, the applicant will receive a refund of all monies paid, less the actual reasonable administrative costs described in paragraph 7. ***Refund Amount: \$902.50	Program start date Date:
4. Termination of this agreement at any time during the first quarter of the tier-program, the applicant will receive a refund of at least seventy-five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7. ***Refund Amount: \$665.00	Last date of first quarter Date:
5. Termination of this agreement during the second quarter of the tier-program, the applicant will receive a refund of at least fifty per cent of	Last date of first quarter

the tuition, less the actual reasonable administrative costs described in paragraph 7. ***Refund Amount: \$427.50	Date:
6. Termination of this agreement during the third quarter of the tier-program, the applicant will receive a refund of at least twenty five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7. ***Refund Amount: \$190.00	Last date of first quarter Date:
7. Termination of this agreement after the initial five-day period, will result in the applicant's obligation to make restitution of the reasonable administrative costs incurred by the school to enroll the student/applicant and to process the student's application, which the administrative costs shall not exceed fifty dollars or five-percent of the contract price, whichever is less. A list of such administrative costs is attached hereto and made a part of this agreement. Administrative Costs Equal: \$47.50	5th day after date both parties have signed the contract
8. An applicant's decision to terminate this agreement requires the applicant to inform the school in writing of the termination, which will become effective on the day, such writing is electronically or 1st class-mailed to the school.	

- AGREEMENT:** I have been provided a copy of the school's catalogue and policies in a manner of my choosing and I am initialing my choice: ___ send via email ___ hard copy
I understand this contract will not be in force and effect until signed by both myself and a school representative. I have received a copy of the school's complaint procedures policy. I understand the refund policy as stated above. I understand that coursework and/or credit from this school may not be transferable to other institutions of education and acceptance is at the discretion of the receiving institution. I, the student, have received a completed and signed copy of this agreement, along with a copy of the school's catalog and have read and agreed to the terms. This school is licensed by the Massachusetts Division of Occupational Licensure's Office of Private Occupational School Education. Any comments, questions, or concerns about this school's license should be directed to occupational.schools@mass.gov or 617-701-8719.
Any changes, addendums, or additions made subsequent to the signing of the enrollment agreement must be in writing and signed by both the school and the student and are subject to the regulations of 230 CMR 15.04. You have the right to cancel this enrollment contract if a school allows you to begin participation in a Program while an initial award for financial aid, including student loans, is pending, and you are subsequently denied some or all of that student loan or financial aid amount, the School shall offer you, in writing, an opportunity to terminate the enrollment agreement with a full refund of all Monies Paid, less actual reasonable administrative costs as defined under M.G.L. c. 255, s. 13K.
- ___ I understand this contract will not be in force and effect until signed by both myself and a school representative.
 - ___ I have received a copy of the school's complaint procedures policy.
 - ___ I understand the refund law as stated above.
 - ___ I understand that coursework and/or credit from this school may not be transferable to other institutions of education and acceptance is at the discretion of the receiving institution.

_____ Students and graduates of any program should be aware that they may be subject to a criminal background check prior to obtaining a certification or license in their field, and those with a prior conviction, particularly a felony, may experience difficulty in obtaining certain licenses, credentials, and/or employment.

_____ I understand that this agreement is my full agreement with the school and affirm that no oral promises or inducements have been made to me.

_____ I have reviewed and understand the catalog sections pertaining to my program and the policies regarding hybrid education delivery and requirements.

_____ I understand that classes canceled due to inclement weather or other emergencies may be rescheduled on a day or time outside the regular schedule to avoid extending graduation dates.

_____ I have read and I understand this agreement and the School's catalog and agree to abide by policies as stated, and as they may be amended from time to time.

_____ Students and graduates should be aware that they may be subject to a criminal background check prior to certification or licensure and that a prior conviction may impact eligibility for certain credentials or employment.

_____ I acknowledge that prior to enrollment; I have access to the internet and a computing device capable of viewing and hearing the online content of distance learning classes and a device with a camera and microphone to allow interaction with the instructor. The computing device for viewing the online class, must be a tablet or larger display format.

I have been provided a copy of the school's catalogue and policies in a manner of my choosing and I am initialing my choice:

_____ hard copy ___ USB Drive ___ read-only CD-Rom __ send via email

_____ I will download the catalogue and policies from school's website www.neconstructioned.com

Student's Initials

_____ I understand this contract will not be in force and effect until signed by both myself and a school representative.

_____ I have received a copy of the school's complaint procedures policy.

_____ I understand the refund law as stated above.

_____ I understand that coursework and/or credit from this school may not be transferable to other institutions of education and acceptance is at the discretion of the receiving institution.

This school is licensed by the Massachusetts Division of Occupational Licensure's Office of Private Occupational School Education. Any comments, questions, or concerns about this school's license should be directed to occupational.schools@mass.gov or 617-701-8719, dial "0"

STUDENT'S SIGNATURE: _____

DATE: _____

PRINT STUDENT'S NAME: _____

IF THE STUDENT IS UNDER THE AGE OF 18,

PARENT/GUARDIAN: _____

DATE: _____

PRINT PARENT/GUARDIAN'S NAME: _____

SCHOOL OFFICIAL'S SIGNATURE: _____

DATE: _____

PRINT SCHOOL OFFICIAL'S NAME: _____

I, the student, have received a completed and signed copy of this agreement on date: _____

_____ (student's initials)